

*Learning through  
Books, Media and Technology*

### ADMINISTRATIVE LEADERSHIP AWARD

Provide only the following information for a nominee. Do not send separate letters, printed materials, manuals, pictures, or publicity releases. If nominating more than one individual, use separate nominating forms and statements for each nominee.

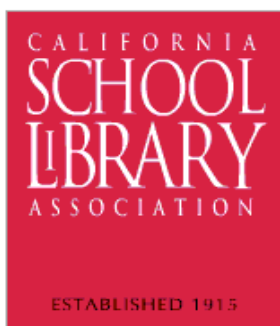
1. Describe the school district as a whole. Include any economic and environmental factors which influence the administration of the school or district.
2. Describe the current library media program in the school or district. Contrast this with a description of the program as it existed before the efforts of the nominee began.  
Include information about past, current, and projected levels of professional and paraprofessional staffing. Cite specific instances of change related to the library media program that occurred as a result of the nominee's administrative leadership efforts.
3. Describe how the nominee has successfully incorporated the concept of school library media programs within the school, district, and/or community. Use examples from the current library plan, job descriptions, etc.
4. Describe examples of the nominees continuing commitment to effective library media programs. Include plans for future development of school or district programs.
5. Cite evidence of the administrator's personal interpretation or statement of library media philosophy. This may be quoted from school board minutes, written school policy, published articles, public speeches, or other sources.
6. Provide biographical information about the nominee, including prior experience as an educator and number of years in current position.

Return your nomination statement, along with the signed application form, postmarked on or before **April 30** of the year of the application to:

Administrative Leadership Award Committee  
California School Library Association  
1001 26th Street  
Sacramento, CA 95816

All materials become the property of the California School Library Association. The recipient will also be expected to attend the CSLA State Conference to receive the award and to participate in any presentations sharing information about the project at State and/or regional conferences. Recipient will submit a high-resolution digital photo to the Past President directly following notification. Photo will be included in conference program and on the CSLA website. Questions may be directed to the Administrative Leadership Award Committee Chair or to the CSLA Office (916) 447-2684 or ([csla@pacbell.net](mailto:csla@pacbell.net)).

Rev. 02/10/07



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## Administrative Leadership Award Nomination Form

The recipient of the administrative leadership award for library media services is selected on the basis of the nominee's unique and sustained commitment toward furthering the role of library media programs and their development in elementary and secondary education. Please provide the following information and attach this form to the top of your narrative.

Nominee \_\_\_\_\_

Title \_\_\_\_\_

School/Department \_\_\_\_\_

Mailing Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone \_\_\_\_\_ FAX \_\_\_\_\_

Email \_\_\_\_\_

Nomination submitted by \_\_\_\_\_

Position \_\_\_\_\_

Work Mailing Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Work Phone \_\_\_\_\_ FAX \_\_\_\_\_

Work Email \_\_\_\_\_

Home Mailing Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ FAX \_\_\_\_\_

Home Email \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Mail form on or before **April 30** to:

Administrative Leadership Award Committee  
California School Library Association  
1001 26th Street  
Sacramento, CA 95816

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