

## **PRESIDENT ELECT**

### **PRESIDENTS' AWARD COMMITTEE**

#### **FUNCTION:**

To recognize the library media teacher(s) who best perform(s) the separate but overlapping roles of teacher, information specialist, and instructional consultant.

#### **COMMITTEE MEMBERS:**

Chair: State President Elect

Members: President Elect, Southern Section  
President Elect, Northern Section  
Curriculum Committee Rep., Southern Section  
Curriculum Committee Rep., Northern Section

#### **PROCEDURES/GUIDELINES:**

1. Recommended time line is as follows:
  - October - disseminate information
  - April 30 - applications due
  - May - recommendation proposed to the Executive Board by President Elect
  - November - present award at conference
2. Disseminate information concerning this award in the October CSLA Newsletter.
3. Create application following established guidelines.
4. Send blank applications to CSLA office in Sacramento.
5. Deadline for receiving applications in the CSLA office is April 30.
6. Establish a procedure for evaluating applications and submit recommendation to the State Board in August.
7. Arrange for notification of recipient(s), all applicants, and other appropriate parties.
8. Arrange for the presentation of the award and participation of the recipient(s) at the State Conference.
9. Arrange for the presentation of the award, funded by Demco, Inc., and participation of the recipient(s) at the State Conference.
10. Recipient(s) will receive engraved plaques and their portion of \$400 to attend the State Conference.

11. Arrange for the recipients(s) to fulfill other obligations of the award.
12. Arrange for subsequent publicity including an article for the "Good Ideas" publication.
13. Submit a written report for final Executive Board meeting with budget recommendations for the following fiscal year.